



STATE HEALTH PLANNING AND DEVELOPMENT AGENCY

100 NORTH UNION STREET, SUITE 870
MONTGOMERY, ALABAMA 36104

March 7, 2014

Dear Administrator or Representative:

Enclosed for your completion are the **2011, 2012, and 2013 Annual Report(s) for Opiate Replacement Treatment Facilities** (Form ORT-1) for the 12-month period(s) ending December 31, 2011, December 31, 2012, and December 31, 2013.

Signatures are required from two separate individuals, the signature of the person preparing the report and a signature from another member of administration/corporate verifying the accuracy of the information provided in the report. ***This report will not be accepted without both required signatures.***

Data from this report will be used by the Statewide Health Coordinating Council to analyze current utilization of opiate replacement treatment facilities throughout the state in order to study whether or not there is a need for additional facilities in the state, as well as in the development of a need projection methodology for the *Alabama State Health Plan*.

An electronic version of these annual report form(s) will be made available on our website, www.shpda.alabama.gov / Health Care Data / Report Forms, within the next few days. The electronic form performs mathematical calculations which can eliminate many errors in statistical totals. At this time the report cannot be submitted from the website. A hard copy must be printed for the required signatures and forwarded to this office; or scanned and submitted electronically to my e-mail address listed below.

In the event it is filed via USPS or commercial carrier, it should be sent to one of the following addresses:

MAILING ADDRESS (U.S. Postal Service)
PO BOX 303025
MONTGOMERY AL 36130-3025

STREET ADDRESS (Commercial Carrier)
100 NORTH UNION STREET STE 870
MONTGOMERY AL 36104

If you have any questions, if we may provide any assistance, or should you have any suggestions on how we may better improve our data services to you, do not hesitate to contact me at bradford.williams@shpda.alabama.gov, (334) 242-4103, or my assistant, Karen McGuire, at karen.mcguire@shpda.alabama.gov, (334) 353-7585.

Sincerely,

Bradford L. Williams
Data/Planning Director

BLW: kwm

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