

THIS REPORT IS DUE ON OR BEFORE DECEMBER 16, 2024

## STATE HEALTH PLANNING AND DEVELOPMENT AGENCY

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### 2024 ANNUAL REPORT FOR HOSPITALS AND RELATED FACILITIES

### SHPDA ID NUMBER

### FACILITY NAME

**Mailing Address:**

STREET ADDRESS	CITY	STATE	ZIP
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**Physical Address:**

STREET ADDRESS	CITY	<b>AL</b>	ZIP
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**County of Location:**

\_\_\_\_\_

**Facility Telephone:**

\_\_\_\_\_

**Facility Fax:**

\_\_\_\_\_

This reporting period is (AREA CODE) & TELEPHONE NUMBER 10/1/2023, through (AREA CODE) & TELEPHONE NUMBER 9/30/2024; or for **partial** year of operation beginning \_\_\_\_\_ and ending \_\_\_\_\_ a period of \_\_\_\_\_ days.

MONTH DAY MONTH DAY  
Data for the agency's fiscal year, other than the time frame specified, may be provided, but no more than 12 months of consecutive data should be reported. ***If there was a change in ownership during the reporting period, data for the full year should be reported by the current owner.***

***We hereby affirm and attest that the reported information has been verified, and to the best of our knowledge, the information contained in the following pages of this report is a true and accurate representation of the services, equipment, and utilization of this facility.***

PRINTED NAME OF PREPARER	SIGNATURE OF PREPARER	DATE
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DIRECT TELEPHONE NUMBER	TITLE OF PREPARER	E-MAIL ADDRESS
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***A member of administration MUST also sign below verifying the accuracy of the information contained herein, as reported by the preparer listed above; and must be separate from the preparer.***

PRINTED NAME OF ADMINISTRATION OFFICIAL	SIGNATURE OF ADMINISTRATION OFFICIAL	DATE
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DIRECT TELEPHONE NUMBER	TITLE OF ADMINISTRATION OFFICIAL	E-MAIL ADDRESS
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**FOR OFFICE USE ONLY**

Facility Verified: _____	Initial Scan: _____	Completed: _____
Entered: _____	Final Scan: _____	Audited: _____

**OWNERSHIP** (check one)

<input type="checkbox"/> Corporation	<input type="checkbox"/> Non-Profit Organization	<input type="checkbox"/> Partnership
<input type="checkbox"/> Individual	<input type="checkbox"/> Healthcare Authority	<input type="checkbox"/> LLC
<input type="checkbox"/> Joint Venture	<input type="checkbox"/> Government	<input type="checkbox"/> Other

Does this facility operate under a management contract?  Yes  No

Management Firm: \_\_\_\_\_

NAME

---

BASE ADDRESS CITY STATE ZIP

**I. FACILITIES**

**A. Check the ONE category that best describes the type of service provided to the majority of admissions.**

<input type="checkbox"/> General Medical & Surgical ( <i>acute care</i> )	<input type="checkbox"/> Pediatric
<input type="checkbox"/> Psychiatric	<input type="checkbox"/> Rehabilitation
<input type="checkbox"/> Long Term Acute Care ( <i>LTACH</i> )	<input type="checkbox"/> Chronic Disease (Long Term Care)
<input type="checkbox"/> Critical Access Hospital	<input type="checkbox"/> Other (specify) _____

**B. Totals** \*\*PLEASE VERIFY ALL TOTALS ON CHECKLIST, PAGE 13, PRIOR TO SUBMISSION\*\*

	<b>TOTALS</b>
1. Total Certificate of Need (CON) approved beds	_____
2. Number of <b>staffed and operational beds</b> on last day of reporting period	_____
3. Number of CON-authorized <b>swing beds</b>	_____
4. Number of admissions for reporting period, excluding <b>all</b> newborns and NICU patients	_____
5. Patients days for reporting period, excluding <b>all</b> newborns and NICU patients	_____
6. Number of discharges for reporting period, excluding all newborns and NICU patients	_____

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**C. PRINCIPAL SOURCE OF PAYMENT CATEGORIES.** Medicare Supplemental reimbursement should be reported under the actual reimbursement SOURCE, and not reported as a separate (Other) category.

	PATIENT DAYS (exclude <i>all</i> newborns and NICU patients)	DISCHARGES (include deaths, exclude <i>all</i> newborns and NICU patients)
a. Self Pay (Non-Charity Care)		
b. Worker's Compensation		
c. Medicare		
d. Medicaid		
e. Tricare		
f. Blue Cross		
g. Other Insurance Companies		
h. No Charge (charity & other free care)*		
i. Health Maintenance Organization (HMO)		
j. All Kids		
k. Hospice		
l. Medicare Advantage		
m. Other (specify)		
<b>TOTALS</b>		

\* Charity Care is that care provided pursuant to the Hospital's Financial Assistance Policy.

**II. SERVICES OFFERED**

Indicate below the services actually available and staffed within this facility, and quantitative data for those applicable services for this reporting period. **Provide information only if the hospital has a specified area and beds staffed and assigned for the listed services.** This information should be provided for inpatient clinical services, unless otherwise noted.

**A. GENERAL HOSPITALS** (including critical access hospitals, but excluding formal psychiatric, newborn, substance abuse, and rehabilitation units)

	NUMBER OF BEDS BY SERVICE	NUMBER OF DISCHARGES BY SERVICE	PATIENT DAYS BY SERVICE	STAFFED BEDS BY SERVICE (Last Day of Reporting Period Only)
1. Medicine-Surgery				
2. Obstetric (maternity)				
3. Pediatric				

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	NUMBER OF BEDS BY SERVICE	NUMBER OF DISCHARGES BY SERVICE	PATIENT DAYS BY SERVICE	STAFFED BEDS BY SERVICE (Last Day of Reporting Period Only)
4. Orthopedic				
5. Intensive Care Units				
6. Swing Beds	XXXX			XXXXXX
7. Other (specify)				
<b>TOTALS</b>				

**B. SPECIALTY HOSPITALS (excluding psychiatric)**

- |  |   |
|--|---|
| <input type="checkbox"/> Rehabilitation Hospital | <input type="checkbox"/> Long-Term Acute Care Hospital    |
| <input type="checkbox"/> Pediatric Hospital      | <input type="checkbox"/> Pediatric and Obstetric Hospital |

	NUMBER OF BEDS BY SERVICE	NUMBER OF DISCHARGES BY SERVICE	PATIENT DAYS BY SERVICE	STAFFED BEDS BY SERVICE (Last Day of Reporting Period Only)
1. Obstetric (maternity)				
2. Pediatric				
3. Intensive Care Units				
4. Rehabilitation				
5. LTACH				
6. Other (specify)				
<b>TOTALS</b>				

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**C. PSYCHIATRIC UNITS/PSYCHIATRIC HOSPITALS.** All psychiatric beds, regardless of whether or not a CON has been obtained (including CON-exempt beds), must be reported in this section. This includes operational and non-operational beds. Providers with unrestricted psychiatric beds obtained prior to the 2018 Hospital Annual Report shall be allowed to change the bed category during the first two reporting periods. However, the bed category reported on the FY 2020 Hospital Annual Report will become the hospital’s permanent bed category allocation. The psychiatric bed reporting requirement in this section is not applicable to pediatric specialty hospital providers operating their pediatric hospital specialty beds for the provision of pediatric psychiatric services.

Report information below by bed category as of the last day of the reporting period:

	TOTAL PSYCHIATRIC BEDS BY CATEGORY (include CON- authorized and non- CON authorized beds)	TOTAL ADMISSIONS BY CATEGORY	TOTAL DISCHARGES BY CATEGORY	TOTAL PATIENT DAYS BY CATEGORY	TOTAL OPERATIONAL BEDS BY CATEGORY
<b><u>Adolescent/Child</u></b>	_____	_____	_____	_____	_____
<b><u>Adult</u></b>	_____	_____	_____	_____	_____
<b><u>Geriatric</u></b>	_____	_____	_____	_____	_____
<b><u>TOTALS</u></b>	_____	_____	_____	_____	_____

**D. SPECIALTY UNITS** (do not duplicate data reported in other sections; for CON-authorized services only except Burn Units, which may not hold CON-authorization).

	TOTAL NUMBER CON AUTHORIZED BEDS	TOTAL NUMBER OF ADMISSIONS	TOTAL NUMBER OF DISCHARGES	TOTAL PATIENT DAYS	TOTAL STAFFED BEDS BY SERVICE (Last Day of Reporting Period Only)
<b>1. Substance Abuse</b>	_____	_____	_____	_____	_____
<b>2. Medical Rehabilitation Inpatient Unit – PPS-EXCLUDED</b>	_____	_____	_____	_____	_____
<b>3. Burn Unit</b>	_____	_____	_____	_____	_____



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**2. Specialized Surgery** (Do not count general operating rooms)

a. Open Heart

Open heart (defined as surgery in which thoracic cavity is opened to expose the heart and the blood is re-circulated and oxygenated by a heart-lung machine).

Number of Rooms	Number of Cases	Number of Procedures
_____	_____	_____

b. Transplants

Number of Rooms	Number of Cases	Number of Procedures
_____	_____	_____

c. Other Specialized Surgery

Number of Rooms	Number of Cases	Number of Procedures
_____	_____	_____

Please specify the type of Other Specialized Surgery :

\_\_\_\_\_

**3. Total Inpatient and Outpatient Operating Rooms Available for all Surgeries**

**Total number of operating rooms:** \_\_\_\_\_

(Include all general AND specialized surgery operating rooms).

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**G. CARDIAC PROCEDURES**

Classify the total invasive cardiac procedures into one of the following inpatient or outpatient categories. Do not count Swan/Ganz insertions performed in other areas of your facility. Report the **TOTAL NUMBER OF PHYSICAL PROCEDURES PERFORMED BY THE LAB(S)**, NOT the number of procedures billed by the hospital (billing code numbers).

	PERFORMED IN CON-AUTHORIZED CATHETERIZATION LAB		PERFORMED IN ELECTROPHYSIOLOGY LAB		OTHER LOCATION (specify)	
	Inpatient Procedures	Outpatient Procedures	Inpatient Procedures	Outpatient Procedures	Inpatient Procedures	Outpatient Procedures
<b>Heart Catheterization Diagnostic</b>						
<b>Heart Catheterization Therapeutic/ Interventional</b> <small>(Including PTCA, directional coronary atherectomy, rotational atherectomy and similar complex therapeutic procedures)</small>						
<b>Pediatric Catheterization</b>						
<b>Electrophysiology Diagnostic</b>						
<b>Electrophysiology Therapeutic</b>						
<b>Pacemaker Implants (permanent)</b>						
<b>Other (specify below)</b>						
<b>TOTAL PROCEDURES</b>						
<b>TOTAL PATIENTS (cases)</b>						
	INPATIENT	OUTPATIENT	INPATIENT	OUTPATIENT	INPATIENT	OUTPATIENT

**TOTAL NUMBER OF CON AUTHORIZED CATH LABS:** \_\_\_\_\_



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**H. THERAPEUTIC SERVICES**

	Number of Units (pieces of equipment)	Number of Inpatient Persons	Number of Outpatient Persons
Gamma Knife			
Linear Accelerator (Megavoltage Therapy)			

**III. OUTPATIENT SERVICES**

**A. Emergency Outpatient Unit**

1. The hospital's emergency facilities and services (usually called the "emergency department" or "emergency room") intended primarily for care of outpatients whose conditions require medical attention. Indicate below the emergency medical care provided that best describes this facility.

\_\_\_\_\_ Comprehensive 24 hours a day, including in-hospital physician coverage for medical, surgical, obstetric, and anesthesiology services by members of the medical staff or senior level trainees.

\_\_\_\_\_ Limited by the lack of immediate coverage in some major specialties, but a physician is always present in the emergency area, a surgeon is immediately available for consultation, and other clinical specialists are on call within 15 to 30 minutes. Following assessment by a physician, a few patients may be transferred to another facility

\_\_\_\_\_ Essentially prompt emergency care available at all times. Basic medical and surgical service is usually supplied within 30 minutes or less. Certain well-defined clinical problems are always immediately transferred to another facility, while others may require specific assessment before transfer.

\_\_\_\_\_ Little or none beyond first aid given by a nurse. There is a written plan relative to handling individuals who inadvertently appear for treatment.

\_\_\_\_\_ Non-existent. There is no emergency service or plan offered at this hospital.

Number of Exam Treatment Rooms/Cubicles	Number of Outpatient Visits to Emergency Unit	Number of Free Standing Emergency Exam Rooms	Number of Free Standing Emergency Room Visits
_____	_____	_____	_____

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#### **IV. OUTPATIENT SURGERY**

##### **A. PATIENT ORIGIN BY ZIP CODE**

Please report, by zip code of residence, the total number of outpatient surgery persons (cases) treated by this provider during the reporting period. (This total should equal the totals reported in Section II-F-1-e on page 6). Any outpatient surgeries reported in Section II-F-2 should also be reported in this section. This data shall be submitted as a Microsoft Excel (v. 2003 or later) or CSV formatted file with the remainder of this report. The annual report will not be deemed received by the Agency on behalf of the submitting provider until the utilization portion (the remainder of this PDF document), this Excel or CSV file, AND the Patient Origin file (referenced on pages 14 – 18) are received.

The submitted file should contain the column headers and data formatting shown in the example provided below. Please submit only a 5-digit zip code, not the full 9-digit zip code. Also, please ensure that the Facility ID Number entered in the first column and the Facility ID Number reported on Page 1 are the same, and are correct.

<b>Facility ID</b>	<b>Out Pt Surg_Zip Code</b>	<b>Out Pt Surg_Persons</b>
<b>123-4567890</b>	<b>99999</b>	<b>9999</b>

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**B. PERSONS (CASES) BY AGE AND GENDER – Only report outpatient surgery cases in this section for the entire reporting period**

	MALE	FEMALE	TOTAL
18 & under			
19 – 34 years of age			
35 – 54 years of age			
55 – 64 years of age			
65 – 74 years of age			
75 – 84 years of age			
85 years and older			
<b>TOTALS</b>			*

*\* This total should equal the total reported in Section IV-A.*

**C. PERSONS (CASES) BY RACE – Only report outpatient surgery cases in this section for the entire reporting period**

	TOTAL
White/Caucasian	
Black/African American/Negro	
Hispanic/Spanish/Latino	
Asian	
American Indian/Alaskan Native	
Pacific Islander	
India	
Middle Eastern	
Other (please specify other race category):	
<b>TOTALS</b>	*

*\* This total should equal the total reported in Section IV-A and IV-B.*

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## V. HOSPICE SERVICES

1. Are in-home hospice services provided by this facility or by a separate entity under common ownership with this facility?  

YES       NO
  
2. Has a Letter of Non-Reviewability been issued by SHPDA to this facility to provide inpatient hospice services through rural exemption?  

YES       NO
  
3. Does this facility have **contracts** with hospice providers to provide respite and/or inpatient hospice services as needed?  

YES       NO
  
4. If yes, how many providers have **current contracts** with this facility?
  
5. Does this facility have any beds **dedicated only** for use by hospice providers for the provision of respite and/or inpatient hospice services, but for which the facility still maintains bed licensure?  

YES       NO
  
6. If yes, how many beds are **dedicated** for this service?

\*\*\*Keep a copy of the completed report for the provider's records before submitting to SHPDA.

**Pursuant to ALA. ADMIN. CODE r 410-1-3-.09, all Mandatory Reports shall be submitted electronically [via e-mail] to [data.submit@shpda.alabama.gov](mailto:data.submit@shpda.alabama.gov).**

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## Hospital Annual Report Checklist

	Totals
<b>CON Authorized Beds</b>	
Page 2, Section I-B-1.	_____
Page 4, Section II-A	_____
Page 4, Section II-B	_____
Page 5, Section II-C	_____
Page 5, Section II-D	_____
<i>CON Authorized Beds in Sections II-A+II-B+II-C+IID should equal Authorized Beds reported in Section I-B if exempted non-CON Authorized beds are not reported in Section II-C</i>	
<b>TOTAL CON AUTHORIZED BEDS SECTION II</b>	_____
<b>Staffed and Operational Beds by Service</b>	
Page 2, Section I-B-2.	_____
Page 4, Section II-A	_____
Page 4, Section II-B	_____
Page 5, Section II-C	_____
Page 5, Section II-D	_____
<i>Staffed and Operational Beds in Sections II-A+II-B+II-C+IID must equal Staffed and Operational Beds reported in Section I-B</i>	
<b>TOTAL STAFFED AND OPERATIONAL BEDS SECTION II</b>	_____
<b>Patient Days</b>	
Page 2, Section I-B-5.	_____
Page 3, Section I-C	_____
<i>Patient Days in Section I-C must equal Patient Days reported in Section I-B</i>	
Page 4, Section II-A	_____
Page 4, Section II-B	_____
Page 5, Section II-C	_____
Page 5, Section II-D	_____
<i>Patient Days in Sections II-A+II-B+II-C+II-D must equal Patient Days reported in Section I-B</i>	
<b>TOTAL PATIENT DAYS SECTION II</b>	_____
<b>Discharges</b>	
Page 2, Section I-B-6.	_____
Page 3, Section I-C	_____
<i>Discharges in Section I-C must equal Discharges reported in Section I-B</i>	
Page 4, Section II-A	_____
Page 4, Section II-B	_____
Page 5, Section II-C	_____
Page 5, Section II-D	_____
<i>Discharges in Sections II-A+II-B+II-C+II-D must equal Discharges reported in Section I-B</i>	
<b>TOTAL DISCHARGES SECTION II</b>	_____